

New* _____
 Renewal _____



Outdoor Flea Market Operator Application

Name of Operator: _____

Operator's Address: _____ **Phone #:** _____

Name of Flea Market: _____

Address of Flea Market: _____

Legal description of property: _____

Name of property owner: _____

Property Owner's Address: _____

	Address	City	State	Zip Code
Owner Telephone Number: _____				

Gross Leasable floor area: _____

Number of vendor stalls proposed: _____ **Regular:** _____ **Food**

Proposed parking spaces: _____ **Regular Spaces:** _____ **Handicapped Spaces:** _____

Requirements for Plot Plan for a proposed Flea Market

1. A plot plan of the site area, with the stamp/seal and signature of a professional engineer or a registered land surveyor, shall accompany the application and must be drawn to an indicated scale, and shall show the following:
 - a. All proposed vendor stalls/spaces, including food vendors.
 - b. Off-street parking, showing driveways, curb cuts with radiuses, parking spaces for people with disabilities and car stops where needed.
 - c. Sanitary portables of fixed sanitary facilities.
 - d. Existing or proposed structures and uses.
 - e. Pedestrian walkways, fire access ways and required setback areas.
 - f. Storage areas.
 - g. Electrical and plumbing layout for site.
 - h. Existing or proposed fences & walls, and other pertinent information.

*A new operator's permit shall be required if the outdoor flea market is expanded or changed in any capacity or with any change in owner or operator of the outdoor flea market.



Notary Seal

Approved by:

Applicant's Signature

Subscribed and sworn to before me this _____ **day of** _____, **20** ___ ---

Notary Public in and for State of Texas
County of El Paso

Housing Building Standards – Environmental Services Department

Planning & Inspections Department- One Stop Shop
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