



CONTRACTOR REGISTRATION REQUIREMENTS

GENERAL CONTRACTOR REQUIREMENTS FOR:

New Commercial & Tenant Improvements
 New Residential, Additions, Alterations, and Roofing

1. Assumed Name Certificate and/or Corporate Documents if applicable
2. Contractor Registration Application (\$102.00 Annual Fee)
3. Certificate of Insurance (GL) (Minimum \$100,000.00) *
4. Blanket Building Construction Bond (\$25,000.00) or
5. Blanket Building Construction Bond (\$10,000.00) can be submitted for the following :
 - a) Irrigation installations, b) Site lighting & landscape installations, c) Temporary structure placement,
 - d) Mobile placement permits, e) Temporary sign permits, f) Tents in excess of 200 square feet,
 - g) Fences, h) Patch & paint permits
 - i) Pavement cuts or excavation in the public right of way:
 - **NOTE:** The minimum limits of general liability and coverage is **\$250,000** for bodily injury liability, including death, for each person and **\$500,000** in the aggregate and **\$100,000** for property damage for each occurrence and **\$100,000** in the aggregate.

Building Official has the authority to require a bond in the amount of \$25,000.00 if the subject work exceeds \$10,000.00 in valuation.

ELECTRICAL, MECHANICAL, PLUMBING, IRRIGATION, & FIRE CONTRACTOR REQUIREMENTS:

Contractor Registration Application (\$102.00 Annual Fee) along with State License:

A. Electrical Contractor: 1. Electrical Contractor's License 2. Master Electrician State License 3. No Annual Fee	B. Mechanical Contractor: 1. Master Mechanical State License	C. Plumbing Contractor: 1. Master Plumber's State License 2. No Annual Fee
D. Irrigation Contractor: 1. State Irrigator's License	E. Fire Contractor: 1. State ACR (Alarm) License 2. State SCR (Sprinkler) License 3. State ECR (Extinguisher) License	

SIGN CONTRACTORS & ELECTRICAL CONTACTOR REQUIREMENTS:

A. Sign Contractor License:

1. Sign Painting Only	\$ 112.00	Insurance & License
2. On/Off Premise Sign	\$ 622.00	Insurance, Bond, & License
3. Inflatable Signs - B-3	\$1,215.00	Insurance, Bond, & License
4. Inflatable Signs - B-4	\$ 609.00	Insurance, Bond, & License

B. Electrical Sign Contractor Master Sign Electrician License

All contractors must submit a list of the names of the persons who are authorized to pull permits for their company on the authorized list form included in the contractor registration packet.

***Certificate of Insurance must specify City of El Paso as the Certificate Holder**

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